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## **MATERIAL CULTURE ANALYST IN HISTORICAL ARCHAEOLOGY JOB POSTING**

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### **About:**

Established in 2003 with a head office in London, Ontario, TMHC Inc. (TMHC) provides a broad range of archaeological assessment, heritage planning and interpretation, cemetery, and community consultation services throughout the Province of Ontario. We specialize in providing heritage solutions that suit the past and present for a range of clients and intended audiences, while meeting the demands of the regulatory environment. Over the past two decades, TMHC has grown to become one of the largest privately-owned heritage consulting firms in Ontario and is today the largest predominately woman-owned Cultural Resource Management (CRM) business in Canada.

### **Company Description:**

TMHC embraces the respectful conservation of Ontario's cultural heritage, working in partnership with municipalities, public and private organizations, Indigenous and descendent communities and other stakeholders, scholars and the general public. Through public outreach and the responsible recovery of remnants of the past, it is our goal to foster pride in our shared multi-cultural past and preserve its stories for future generations within the process of building for our future.

### **Material Culture Analyst in Historical Archaeology**

We are currently accepting applications for the position of Material Culture Analyst in Historical Archaeology. This is a full-time permanent position based out of our London headquarters.

### **Description:**

The Material Culture Analyst in Historical Archaeology will perform tasks within TMHC's archaeological laboratory and work under the supervision of its Laboratory Manager.



phone | 519-641-7222  
website | [www.tmhc.ca](http://www.tmhc.ca)

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TMHC Inc.  
1108 Dundas Street East, Unit 105  
London, ON | N5W 3A7

**Key Responsibilities:**

- Identify and catalogue 19<sup>th</sup>-century artifacts;
- Generate and maintain a catalogue database;
- Conduct research on artifacts, manufacturing dates, and makers;
- Analyse artifact assemblages; and
- Prepare summaries of artifact collections (including analysis tables and illustrations) for inclusion in reports.

**Secondary Roles:**

- Artifact photography;
- Selecting and preparing artifacts for temporary display;
- Collections management;
- Fieldwork;
- Report writing; and
- Research.

**Qualifications:**

- A Masters of Arts (MA) or Science (MSc) in archaeology/anthropology or equivalent;
- Minimum 3 years experience identifying and working with 19<sup>th</sup>-century material culture;
- Proficiency with the analysis of historical artifacts;
- Excellent technical writing skills;
- Ability to achieve deadlines; and
- Proficiency with Microsoft Office.

Experience in Ontario and familiarity with the Province of Ontario's *Standards and Guidelines for Consultant Archaeologists* (2011) and the Parks Canada cataloguing system is an asset. We are seeking an enthusiastic individual with the ability to work independently in a fast-paced, team-oriented private sector environment.

**Expected Start Date:** ASAP

**Job Type:** Full-Time, Permanent; arrangements for flexible office/remote work considered for a qualified candidate.

**Salary:** \$60,000 - \$65,000+ depending on qualifications and experience

Interested applicants are to apply, providing a cover letter and a resume with the subject line "**Material Culture Analyst in Historical Archaeology**" via email to [hr@tmhc.ca](mailto:hr@tmhc.ca). This position will remain open until filled. We would like to thank all candidates for expressing interest however, only those selected for interviews will be contacted.



## **TMHC Inc. Values Diversity**

TMHC invites applications from all qualified individuals. TMHC is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment process. If you require accommodations for interviews or other meetings, please contact Human Resources at [hr@tmhc.ca](mailto:hr@tmhc.ca) or by phone (519-641-7222).

