



ARCHAEOLOGY | HERITAGE | OUTREACH | CONSERVATION

Position: Field Director(s)

Office Deployment: Kitchener and Hamilton

Compensation: \$30- \$35/hour depending on experience

Hours: 37.5 to 44 hours per week – Monday to Friday

Expected Start Date: ASAP

Job Type: Full-Time, Seasonal; with the possibility of extending into the winter months (off-season)

Archaeological Research Associates Ltd. (ARA) is Ontario's oldest archaeological and heritage consulting firm. Our longevity flows from the experience of our staff and our ongoing commitment to excellence and customer service. Over the past 50 years, ARA has completed hundreds of contracts for clients in the public, private, and not-for-profit sectors. ARA has consistently been staffed with the best and brightest archaeologists and heritage specialists in Ontario.

We continue to strive towards bringing together passionate individuals who understand what a privilege it is to work with the heritage of any community. We want to create a team that can contribute to and thrive within our family, while embracing a meaningful career journey for themselves.

The Role

Based out of one of several ARA offices, successful applicants will lead a crew of Field Technicians to conduct archaeological assessments and excavations throughout Ontario. Field Directors work under the leadership of a Project Archaeologist and will be responsible for ensuring the integrity and thorough documentation of fieldwork as well as providing initial analysis and recommendations based on the results of assessments.

Responsibilities and Competencies:

- Complete Stage 1-4 fieldwork using appropriate techniques and methods according to site type and conditions
- Ensure that all fieldwork meets the requirements of the *Standards and Guidelines for Consultant Archaeologists* and associated Technical Bulletins, as issued by the Ministry of Citizenship and Multiculturalism
- Manage, mentor, and train Field Technicians
- Complete accurate, detailed, and comprehensive field documentation
- Provide initial analysis of fieldwork and recommendations for further work
- Professional and consistent engagement with First Nations communities
- Complete professional development assignments and additional tasks as assigned in the off-season.

Skills Required:

- Maintain up-to-date knowledge of occupational health and safety policies and procedures
- Be physically able, with or without accommodation, to perform work requiring extensive periods of bending, kneeling, standing, lifting, and carrying objects up to 50 lbs. weight
- Possess a tolerance for working in outdoor environments, prolonged walking, and standing on various terrain in a wide range of weather conditions
- Maintain an excellent work ethic and team-player attitude
- Exhibit strong attention to detail, with proven ability to follow specific instruction
- Be familiar with the use of modern digital devices and software (touch screen tablets, GPS devices, communications software, etc.)
- Exhibit proven leadership skills.

Requirements:

- Valid Professional or Research Licence with the Ontario Ministry of Citizenship and Multiculturalism
- Valid Ontario driver's licence (minimum Class "G" or equivalent)
- Previous experience in a Field Director or an archaeology supervisory role
- First Aid/CPR certification considered as asset
- Required to drive company vehicles
- Willingness to travel within Ontario, with the potential for out-of-town/overnight work.

Please send your application or questions to: hiring@araheritage.ca

We thank all interested applicants, however, only those under consideration will be contacted.

ARA is an Equal Opportunity Employer.