

ONTARIO ARCHAEOLOGICAL SOCIETY ANNUAL BUSINESS MEETING



At the 49th Annual Symposium
Royal Botanical Gardens, Burlington
October 29, 2022
Starting at 4:20 pm



<https://ontarioarchaeology.org/oas-symposium-2022/>



OAS BOARD OF DIRECTORS

President

Jill Taylor-Hollings

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Past President

Jim Sherratt

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Vice-President

Abbey Flower

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Treasurer

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Director of Heritage Advocacy

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Director of Outreach

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Director of Member Services

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Director of Publications

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Director of Education

Jake Cousineau

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Executive Director

Chiara Williamson (Until June 30, 2022)

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Appointments

Editors, *Ontario Archaeology*

Bonnie Glencross and Suzanne Needs-Howarth

editor@ontarioarchaeology.org

Editors, *Arch Notes*

Sarah Timmins and Katelyn Mather

aneditor@ontarioarchaeology.org

Webmaster

Joshua Dent

IT Specialist

Arek Skibicki

Bookkeeper

Cindie Tuttle

The Ontario Archaeological Society gratefully acknowledges funding from the Ministry of Heritage, Sport, Tourism and Culture Industries (now the Ministry of Citizenship and Multiculturalism) through the Provincial Heritage Organization Operating Grant Program and the Summer Experience Program.

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LAND ACKNOWLEDGEMENTS

Ontario Archaeological Society

We would like to acknowledge that our symposium is taking place on traditional Indigenous territory. There are many Indigenous Nations in what is now known as Ontario and they have shaped the history of this land for thousands of years. On these lands, Indigenous Peoples have developed distinct languages, customs, economies, laws, and ways of life. We want to show respect for this by acknowledging that we are on the land of the Algonquin, Cree, Oji-Cree, Delaware, Mississauga, Odawa, Ojibway, Pottawatomi, Haudenosaunee (Mohawk, Onondaga, Onoyota'a:ka, Cayuga, Tuscarora, and Seneca), Huron-Wendat, Métis, and Inuit.

Royal Botanical Gardens

Royal Botanical Gardens acknowledges the long history of First Nations and Métis People in the Province of Ontario, and pays respect to the Six Nations of the Grand River Territory and the Mississaugas of the Credit First Nation, the holder of the Treaty with the Crown for these lands. The land we steward is within the traditional territories of the Haudenosaunee, Anishinaabe, and Huron-Wendat Nations.

City of Burlington

Burlington as we know it today is rich in history and modern traditions of many First Nations and the Métis. From the Anishinaabeg to the Haudenosaunee, and the Métis – our lands spanning from Lake Ontario to the Niagara Escarpment are steeped in Indigenous history.

The territory is mutually covered by the Dish with One Spoon Wampum Belt Covenant, an agreement between the Iroquois Confederacy, the Ojibway and other allied Nations to peaceably share and care for the resources around the Great Lakes.

We would like to acknowledge that the land on which we gather is part of the Treaty Lands and Territory of the Mississaugas of the Credit.

THE ONTARIO ARCHAEOLOGICAL SOCIETY

ANNUAL BUSINESS MEETING



Agenda
Saturday, October 29, 2022
49th Annual OAS Symposium
Royal Botanical Gardens,
Burlington



1. President's opening remarks
2. Minutes of the previous annual business meeting
3. Matters arising from these minutes
4. President's report
5. Treasurer's report
 - a. Financial statements
 - b. Appointment of auditors
6. Election of Directors
7. Next OAS symposia
8. Progress on Strategic Plan (2019-2024)
9. Other business
10. Motion of thanks
11. Adjournment

Ontario Archaeological Society

Annual Business Meeting: Minutes

December 18, 2021

10:00 – 12:00 via Zoom

Board Members in Attendance:

President: Jim Sherratt

President-Elect: Jill Taylor-Hollings

Vice-President: Abbey Flower

Treasurer: Nancy Kallina

Directors: Craig Ramsoomair (Outreach), Kate Dougherty (Publications), Jeff Siebert (Heritage Advocacy), Greg Braun (Chapters), Josh Dent (Member Services/Webmaster)

Executive Director: Chiara Williamson

Regrets: Kaitlyn Malleau, Director of Education

Members in Attendance: 22 for the majority of the meeting

1. **Motion to adopt the Agenda** – Moved by Abbey Flower, 2nd by Jeff Seibert

Discussion: None

Vote: Carried (unanimously)

2. **President's Opening Remarks – Jim Sherratt**

- Land Acknowledgement
- Successful year despite the pandemic, which has posed challenges on many fronts for accomplishing everything that we would like to be doing
- Virtual events have continued with great success. Have broadened accessibility and participation within Ontario and abroad

3. **Motion to Adopt Minutes** from 2020 Meeting – Moved by Greg Braun, 2nd by Jeff Seibert

Discussion: None

Vote: Carried with 1 abstention (Terri-Lynn Brennan)

Matters Arising from Minutes: None

4. **President's Report**

As mentioned, successful year on several fronts despite the pandemic

Indigenous Community Representative Training

- Train the Trainer Program, through an Ontario Trillium Foundation SEED Grant
 - Mississaugas of the Credit First Nation Field Liaison Representatives (FLR) developed presentations on specific subjects (e.g. ancestor burials)
 - Provided the community and FLR perspective in combination with technical archaeology aspects

- Thanks to Alicia Hawkins and Sarah Hazell for all their hard work in making this program happen
- Community representative Training – 5 day program, Southern Ontario
 - Important sessions for reciprocal sharing of knowledge and perspectives between archaeologists and community representatives
- Successful completion of Ontario Trillium Foundation GROW grant program
 - Lead by Sarah Hazell, thank you Sarah
 - 2 week virtual sessions
 - Big kudos to Sarah, huge effort on her part and she is very much the reason for the program's success
- Northern Communities 5-day training program in Early December
 - Once again have Alicia and Sarah to thank for organizing and leading that program

Workshops

- Geared towards new Professionals – very successful. These sessions were recorded so that they can be viewed and referenced going forward
 - GIS session
 - Lithics session – Bill Fox
 - Report Writing – Ontario Ministry of Heritage, Sport, Tourism, and Culture Industries (MHSTCI)
 - Others

Thank you to all the organizers and presenters for making these workshops a great success.

- Summer Experience Program – 3 student positions this past year
 - One student dedicated to supporting the symposium supervised by Chris Kerns and Stacey Girling-Christie (**Mikayla Gravel**)
 - One position at Lakehead University working with Jill Taylor-Hollings and Clarence Surette (Lauryn Eady-Sitar)
 - One position working with Kaitlyn Malleau on the online workshop development (Hailey Goulais)
 - Thank you to Kate Oxley, our advisor with MHSTCI on these programs, for providing such great support and guidance on funding and student placement opportunities for the OAS

OAS Symposium – Ottawa

- Big congrats to the Ottawa Chapter and the organizing committee for putting on yet another very successful virtual symposium
- Originally intended to be a hybrid in-person and virtual event, but had to adapt once again to virtual only
- The Ottawa committee did an outstanding job on keeping the virtual event fresh with next level ideas to attract participant and keeping things fresh. Particular shout out to Chris Kerns for all of his hard work with the symposium committee and creating a great event – Thanks to Chris seconded by Terri-Lynn Brennan (via Chat)

Outgoing Board Members

- Kaitlyn Malleau has had a huge impact on the board all while working to complete her PhD. A massive volunteer effort especially in the Education portfolio and supporting all of the workshops and community sessions.
- Kate Dougherty also has carried another important portfolio with the publications. She has played a key role in ensuring the publications have relevant content, updating the publications and keeping them fresh. She also supported the transition of new editors and moving forward with the next edition of *Ontario Archaeology*.
- Thanks also to our editors Sarah Timmins, Katie Mather, Suzanne Needs-Howarth and Bonnie Glencross

5. Treasurer's Report

- For the majority of the year, the OAS did not have a Treasurer. Big thanks and welcome to Nancy Kallina for taking on the role
- It has been a bit of a challenge transitioning coverage of the OAS finances into three roles or positions – treasurer, book keeper (Cindie Tuttle) and auditors (Weinberg & Gaspirc CPA LLP)
- The OAS is in a strong financial position:
 - The decrease in revenue and income is reflected by the completion of the GROW grant.
 - 2020 reflects a more typical year without the GROW grant and with regular spending.
 - 2020 symposium generated a profit of over \$10,000.
 - Surplus operating revenue reflects some of the changes made leading up to 2020 and throughout the pandemic.
 - For investment income, there has not been much in the way of new investments over last year.
 - Total revenue puts the OAS in a good position for carrying on with several of the OAS primary objectives
 - 2021 is a bit of a different picture with the GROW grant spent.
 - 2021 shows 10% more active members than in the previous year.
 - The OAS has once again received a Provincial Heritage Organization Grant
 - It has been a modest year, but the OAS did well all things considered.

6. Election of Directors

Heading into 2022 the OAS board has two (2) director positions open. Two (2) nominations received from the floor – Jake Cousineau and Susan Dermakar. Both Jake and Susan confirmed they are willing to stand and accept the nomination. Further nominations were solicited from the floor, hearing none and with no opposition, both Jake and Susan were acclaimed to the board. Thanks and welcome to you both.

7. Strategic Plan (2019-2024): Progress Report Summary (Jim Sherratt)

The OAS has a number of goals under the strategic plan, the main or priority themes being reconciliation, new professionals, and services for members and chapters.

- The RRR Committee (Reconciliation, Restitution, Reclamation) provides invaluable advice to the OAS board on wording, actions, policies, etc. is currently chaired by Sarah Hazell.
- Sessions for new professionals this past year were a great success. These workshops are geared towards those that are new to the archaeology industry or are moving into more professional roles.
 - We continue to look for ways that the OAS can support and assist new professionals.
 - Developed a series of workshops based on a survey designed to help identify the needs of new professionals within the OAS membership.
- The OAS social media presence has grown substantially, which is spectacular. This has helped to grow interest and membership, as well as distribute information out to members quickly. The increased social media presence has created more opportunities to hear voices from across various sectors and regions.
- The OAS is working to finalize a new website. Josh Dent and Arek Skibicki are working diligently to get us moved to the new site.
- OAS Office – lease renewed for four (4) years.
 - Chiara working primarily remotely, but goes into the office on occasion to check mail, etc. Moved to a cell phone and laptop to provide greater flexibility.
 - Prior to the pandemic, the OAS was making the transition to digital records and going through the paper records for archiving and creating digital records. COVID has posed challenges and has slowed the process, but we are working through it.

8. Other Business

Q: from Susan Dermakar – Is MHSTCI going ahead with revisions of the Standards and Guidelines (S&Gs) and is the OAS involved in that?

Jim – the OAS is developing a series of best practices documents to support its membership and to provide as information and updates to MHSTCI when revisions to the S&Gs progress. As a note or reminder to everyone, MHSTCI released new standards on Rural Historic Farmsteads, which are open for public comment until March. The OAS will likely be reaching out to the membership regarding these new standards. The MHSTCI standards and guidelines with respect to Indigenous engagement and involvement need the most work.

Q: from Susan Dermakar – Has there been thought given to involving Indigenous people in these groups, to having Indigenous voices involved in the best practices?

Jim – the OAS will be asking the RRR Committee to review and provide input on all the best practice documents. The groups working on each topic can also include others as they see fit.

Terri-Lynn – every standard should have Indigenous voices at the table from the beginning of drafting the text. Not only after the framework is done. The OAS can become a leader by taking this initiative outside of direction from the province.

Q: from Chris Kerns – Can more info be provided on the website update?

Josh – It's been busy going, time is a challenge. I'm working with Arek to ensure the embedded Wild Apricot will function properly. It's in good shape and we're confirming functionality. We are working to transition the old web content over to the new platform. May be able to open up to quality assurance reviewers in the next few weeks.

Chris – Will there be the possibility for chapters to piggyback on the new site?

Josh – There should be opportunities for that and can have those conversations with interested chapters. Chris is also working on the awards video for member viewing through the website.

Q: from Susan Dermakar – Will the workshop by Bill Fox be made available on the website?

Josh – Links for the available videos from 2020 workshops are available through the members' page. We may still be seeking permissions for some of the more recent sessions.

Motion of Appreciation: Formal recognition and thanks from the OAS board and membership to the publications editors, the 2021 Symposium Organizing Committee, and Outgoing Board Members

- Moved by Alicia Hawkins, 2nd by Josh Dent
- Discussion – additions to those recognized, including Summer Experience Program students for all of their hard work, Alicia and Sarah for their amazing work on all the Indigenous Community Representative Training Workshops, Chris Kerns specifically for his role and efforts with the 2021 Symposium Committee, Mima Kapches for her hard work on social media

Revised: Motion of recognition, appreciation and thanks from the OAS Board and membership to:

- the editors of all OAS publications (Sarah, Katie, Suzanne, and Bonnie);
- the 2021 Symposium Organizing Committee and Chris Kerns specifically for his role and efforts;
- all outgoing board members (Kaitlyn, Kate, Jim);
- the Summer Experience Program students for all of their hard work;
- Alicia and Sarah for their amazing work on all the Indigenous Community Representative Training and grant applications;
- Mima Kapches for all of her hard work with the social media accounts

Vote: Carried (unanimously)

9. Motion of Adjournment – Moved by Alicia Hawkins, 2nd by Bill Fox.

Other business or discussion: None.

Vote: Carried (unanimously)

PRESIDENT'S REPORT FOR 2022

Jill Taylor-Hollings

Boozhou! Tansi! Waachi'ye! Ndio! Se:ko! Bonjour! Hello! I hope you are all doing well and enjoying the autumn weather.

Reflecting on 2022, the COVID-19 pandemic has been and still is creating challenges for all of us. However, it has been another very busy year for the Ontario Archaeological Society (OAS). We are excited to be holding the 49th Annual OAS Symposium in Hamilton and Burlington with the Hamilton Chapter. As things have opened up, it caused concern about how to host the symposium this year, having held two very successful online conferences in 2020 (main organization) and 2021 (Ottawa Chapter). It is the first ever hybrid (in-person and online) conference for us. I am excited to actually meet board members, chapter executives and members *in person*. Since I live in Thunder Bay, Zoom and other online platforms have provided us with the ability to meet across the province. I guess one positive benefit is that we have saved time and money meeting virtually! These changes in provincial health regulations also allowed the nine OAS Chapters to offer some in-person events for the first time in several years (see the Chapter President Reports herein).

There were many changes to the OAS Board of Directors this year. Thanks to former board members Kate Dougherty (Director of Publications) and Kaitlyn Malleau (Director of Education), who served the society so well for several years. We wish them all the best in their next endeavours. After not having a Treasurer for many months, we welcomed financial whiz Nancy Kallina (MBA, CPA, CA, CBV) on board late in 2021; she has been an amazing addition to the team taking on a variety of tasks. Another new member, Jake Cousineau, started as the Director of Education and Susan Dermakar joined us as Director of Chapter Services. Jake was the recipient of the 2020 Valerie Sonstenes Student Fund award, so it is great to have him now volunteering with the OAS (I am proud to say he is also a former Lakehead University graduate student!). Greg Braun changed over to the Director of Publications portfolio (from Chapter Services last year). Also, Jim Sherratt has moved from the President to the Past-President role. Both former President Alicia Hawkins and Jim have been very helpful in answering questions of all kinds😊.

Our Executive Director, Chiara Williamson, accepted a full-time position with a consulting company at the end of last year, and had to reduce her hours with the OAS to accommodate that change. At the end of June, she decided to move on. Thanks to Chiara for her service over the last few years and we wish her well. The board of directors then re-evaluated our needs as an organization and decided that the Executive Director should be full-time for a one-year contract. We thank the members for being patient with communications, as we are searching for an Executive Director and also the board members for taking on some of these duties in the interim.

In addition to administrative tasks, we would like the new OAS Executive Director to help us develop the “Best Practices” guides that board members and members have been working on in various subcommittees over the last few years. These guides will focus on different areas in archaeology (e.g., zooarchaeology, pottery, lithics, Northern Ontario) and will eventually be uploaded to the OAS website. They will also be useful in the much needed overhaul required for the Ontario *Standards and Guidelines for Consultant Archaeologists* (2011). As with most things,

COVID-19 has slowed this process down, so having an Executive Director dedicate time to that project will certainly help move it forward.

For the last change to the OAS Board of Directors, I moved from President-Elect to President and am the first one based in Northwestern Ontario. My day job is working in the Department of Anthropology of Lakehead University, where I have worked since 2002, and am currently a Research Associate (i.e., mainly research but also some teaching). I also do some consulting with First Nations and other organizations in my off hours and when time allows.

Staying in their same roles as last year are Abbey Flower as Vice-President, Craig Ramsomair as our Director of Outreach, and Jeff Siebert as Director of Heritage Outreach. It is difficult to explain how much work that this volunteer board completes within a year but it is truly awe inspiring. The board members are an amazing group of people who are a joy to work with (see Directors' Reports for more details).

Finances

The OAS finances are in great shape even after the pandemic (see attached reporting from Treasurer Nancy Kallina and the audited statements). We are a non-profit organization receiving grant monies and are required to proceed with an audit. Although this is a relative expensive procedure, it enables us to demonstrate financial responsibility to our members and funding providers.

With the board's blessing, I applied for three Summer Experience Program (SEP) students through the MHSTCI (as it was known earlier this year). We were successful in securing \$11,067.00 for the students. This program allowed Leandro Iglesias to work with the Hamilton chapter symposium committee (supervised by Scott Martin and Emily Anson), Amanda Henderson to assist the Director of Education Jake Cousineau and Webmaster Josh Dent, and Lauryn Eady-Sitar was re-hired in Thunder Bay working with Clarence Surette (President, Thunder Bay chapter; Dept. of Anthropology, Lakehead University) and myself. As one of the objectives of the SEP program is supporting northern Ontario communities, Lauryn worked on legacy collections, site forms and other tasks at Lakehead University to help improve the provincial site database and clear up a lot of inaccuracies. All of these projects helped the students to learn more about Ontario archaeology, meet more archaeologists, build their skills, while also helping the OAS with various tasks. These three students were great to work with and I would highly recommend any of them for future employment.

Events and What is New?

The OAS will continue to support Indigenous communities and individuals as much as we can, particularly with issues related to archaeology. It is important that the OAS persist in working on those steps towards reconciliation. As an example, Craig arranged a virtual tour in January of the Woodland Cultural Centre - Mohawk Institute Residential School in Brantford as a fundraiser for their "Save the Evidence" campaign. It was well attended and very moving, particularly for those of us who have never been there in person. This event was timely in relation to events across Canada with Survivors and former Residential School sites. Many Canadians still do not fully understand the extent of what happened to Indigenous peoples in Canada, so the OAS mandate of education and outreach is clearly much needed.

Following several very successful years of Indigenous Archaeological Monitor (IAM) Training with Indigenous communities and individuals, Sarah Hazell, Alicia Hawkins, and Director of Education Jake Cousineau were asked to organize more sessions. One was completed in partnership with the Canadian Archaeological Association (see more details in Jake's report). We thank the many participants and volunteer archaeologists who have worked on this year's IAM training. There are also increasing requests from various nations to learn more about these programs. I was contacted by several communities in Northwestern Ontario, who are looking to train archaeological monitors in their communities and we will be working to meet those needs.

New Website and Other Publishing

During the last few months, we are hoping that you have visited the fabulous new OAS website (<https://ontarioarchaeology.org/>). Every detail has been reviewed, from easier-to-read fonts and colours to evaluating what page content needs updating. Josh Dent, who is our long serving Webmaster (**also** Director of Member Services), along with IT expert Arek Skibicki and others, have gone to great lengths to energize and make it function much better. Related to the website, our Director of Outreach, Craig Ramsoomair, is always working to share archaeological information on social media such as Facebook, Twitter and others. Particularly helpful is his work with compiling advertising for archaeology jobs and his new Mentorship Program, debuting at the 2022 OAS Symposium.

Moving to our other publications, we thank Bonnie Glencross, Suzanne Needs-Howarth, Director of Publications Greg Braun, and the authors of the OAS peer-reviewed journal *Ontario Archaeology* **Vol. 100 (!)** that was published this year. This number is quite an accomplishment for a volunteer organization. Putting together a journal of this high calibre is a daunting and time consuming task, so we appreciate their efforts. The next volume will soon be ready!

Katie Mather and Sarah Timmins edited our longstanding but newly revamped *Arch Notes* newsletter again this year. However, we are always looking for new material. So, if you would like to write a short article, please let us know. It is important for students to start publishing their research early and *Arch Notes* provides an opportunity to share information and become more well known in the Ontario archaeological community. If you have an idea, pass it by us: ANeditor@ontarioarchaeology.org.

I am honoured to serve as the President of the OAS and look forward to continue working together, in a good way, with the board of directors, chapters, and members to improve Ontario archaeology.

FINANCIAL REPORT FOR 2021

Treasurer Nancy Kallina

This report provides an overview of the financial results for the fiscal year ended December 31, 2021. The accounting firm (*Weinberg & Gaspirc CPA LLP*) was engaged to conduct the audit of the 2021 fiscal year as revenue exceeded the \$100,000 threshold requiring an audit. The audited financial statements prepared by *Weinberg & Gaspirc* are included with this report (**see attached**).

Comments on the financial results of the year ending December 31, 2021:

Statement of Financial Position:

The Ontario Archaeological Society's financial position continues to be strong with a comfortable reserve for unexpected deficits and special projects. As at December 31, 2021, the OAS held cash of \$86,289 and an investment portfolio valued at \$405,725, with total assets including other smaller accounts at \$515,748. This was a decrease from \$533,105 held at the end of 2020.

The OAS' liabilities remained low totaled \$26,304 at the 2021 year-end. This was an increase from \$16,741 at the end of 2020.

The net assets (assets less liabilities) and equity decreased to \$489,444 compared to \$516,364 at the end of 2020.

The equity fund balances by fund category were as follows:

- **Endowment Fund** increased to \$247,375 (2021) from \$225,190 (2020). The fund includes the OAS Publication Fund for \$219,473 and Valerie Sonstenes Student Scholarship Fund program \$27,902.
- **Restricted Fund** includes the Trillium grants, the Awards fund and the Charlie Garrad fund, and had a net fund balance of \$20,629 (2021) and decreased from \$105,033 (2020).
- **Unrestricted Fund**, primarily generated for the general operation surpluses, increased to \$221,440 (2021) from \$186,141 (2020).

Statement of Operations:

High Level Summary:

The year 2021 was still impacted by the pandemic that necessitated changes in operations and programming from in-person meetings to virtual, both for the OAS board as well as chapter activities. Overall, revenue from all sources increased by 66% to \$216,269 (2021) from \$130,369. Total expenses for the base OAS general operations and the specific fund programs totalled \$243,189 (2021) up from \$90,532 (2020). Operating revenue over expenses excluding investment income was deficit of \$70,490 compared to a surplus of 25,315 in 2020. Investment income was \$43,570 up from 14,522 in 2020, therefore total net revenues over expenses was a deficit of \$26,920 in 2021 down from a surplus of \$39,837 in 2020.

The explanation for the deficit is almost exclusively explained by the fulfilment of the Ontario Trillium Grow and Seed grant programs. The revenue for these programs were mostly received in the previous years but the execution of the programs occurred mostly in 2021, thereby the in-year

expenses (\$154,208), were significantly higher than the revenues (\$69,804) therefore a deficit of \$84,404 was reported in 2021 for the Trillium funded programs. The revenue that supported these higher expenses were received in 2019 and 2020.

Performance by Fund

Endowment Fund includes the OAS Publication Fund and Valerie Sonstenes Fund program.

- The *Ontario Archaeology Journal* is primarily funded by an investment portfolio and subscription fees. During 2021, the publication fund earned subscription fees of \$4,436, generated investment income of \$20,308 and incurred expenses of \$5,166, for total income of \$19,578.
- The Valerie Sonstenes Student Award Fund received donations of \$1,000, earned investment income of \$2,647, and made a \$1,040 disbursement to fund student research.

Restricted Fund includes the Ontario Trillium Grow grant and Seed program also known as the Trillium Outreach program.

- The Grow program, awarded in 2018, was intended for three workshop training sessions for Indigenous archaeological monitors to be paid and executed in during 2019 and 2020. The program was interrupted because of the pandemic and extended and completed in 2021. As explained above, because a large portion of the program revenues were received in 2018 through 2020, but the program was mostly executed in 2021, the 2021 in-year performance showed a loss, but overall, the program was fully funded by the Trillium grant. Specifically, in 2021, the Grow program received revenues of \$67,300 and incurred expenses of \$142,986 to finalize the obligations of the program, thereby resulting in an in-year net loss of \$75,686.
- In 2021, the Trillium Seed grant program earned income of \$500 and incurred expenses of \$10,895 to finalize the program, thereby resulting in an in-year net loss of \$10,395.

Unrestricted Fund includes the Provincial Heritage Organization (PHO) grant to fund the general operations, the Summer Experience Program (SEP), and the Symposium activity.

- The general operation is funded by an annual PHO grant for \$42,000, membership fees, donations, and auxiliary income.
 - Membership revenue increased by 4.6% from 2020 (\$29,284 vs. \$27,994), with **737** (2020 – 742, 2019 – 750) members.
 - Donations in 2021, other than those received for the Symposium, were low at \$45. No new donations were received for the “*Charlie Garrad Avocational Archaeological Collections Fund*”, created to provide support for the transition of archaeological collections from avocational archaeologists into long-term permanent curation facilities. To date, this fund has raised approximately \$10,000 in a matching donation campaign challenge.
- A SEP grant for 8,133 was awarded to hire summer interns to assist the OAS with three projects:
 - 1) Symposium Assistant for symposium including planning and promotion;

- 2) Artifact Collections Assistant at Lakehead University including data management for donated archaeological collections; and,
 - 3) Training Assistant.
- The 2021 symposium, titled “*Origins and Growth*” was organized by OAS’ Ottawa chapter and OAS. It was the second virtual Symposium that attracted 327 registrants. Overall, the Symposium generated \$20,804 in income, paid \$14,604 in expenses, and earned a net profit \$6,200, which was shared between OAS and the Ottawa chapter.

Comments on the preliminary financial results for the year 2022 to date:

Thankfully we are beginning to emerge from the restrictions of the pandemic and operations are slowly returning to normal. At the time of writing this summary we were in a search for a new Executive Director since our previous ED resigned in June 2022 (going on 10 hours a week in January 2022). The OAS has therefore incurred lower salary costs during the year to date. The OAS has again received a grant for the SEP to pay for three summer students. There are currently no other specially funded programs underway. Membership revenues for 2022 are roughly 10% lower than 2021 and as at September 30, 2022 OAS has 657 active members compared with 708 members as at the same time in 2021.

The Provincial Heritage grant (PHO) in the amount of \$42,000 has not yet been received (by any other organizations either) which has impacted the financial position for the year, however, the OAS has retained sufficient cash on hand to fund the operations. The PHO grant is typically received later in the year.

The Ontario Archaeological Society

Financial Statements

December 31, 2021

June 28, 2022

Independent Auditor's Report

To the Board of Directors of
The Ontario Archaeological Society

Report on the Financial Statements

Qualified Opinion

We have audited the accompanying financial statements of The Ontario Archaeological Society (the Organization), which comprise the statement of financial position as at December 31, 2021, and the statement of operations and changes in fund balances, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the financial statements present fairly, in all material respects, the financial position of The Ontario Archaeological Society as at December 31, 2021 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many charitable organizations, The Ontario Archaeological Society derives revenue from fundraising and donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to amounts recorded in the records of the Organization and we were not able to determine whether any adjustments might be necessary to revenues from fundraising and donations, excess of revenue over expenses, and cash flows from operations for the years ended December 31, 2021 and 2020, and current assets at December 31, 2021 and 2020 and fund balances as at December 31, 2021 and 2020 and January 1, 2021 and 2020.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

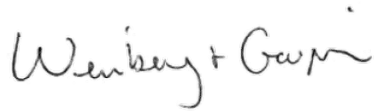
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements. If such disclosures are inadequate, we will modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.

- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

Report on Other Legal and Regulatory Requirements as required by the Ontario Corporations Act, we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with the prior year.



CPA LLP
Licensed Public Accountants
Toronto, Ontario, Canada
June 28, 2022

The Ontario Archaeological Society

Statement of Financial Position As at December 31

	2021	2020
Assets		
Current assets		
Cash	\$ 86,289	\$ 147,903
Accounts receivable	16,968	3,470
Prepays and advances	<u>5,542</u>	<u>6,637</u>
	108,799	158,010
Investments (Note 2)	405,725	373,038
Capital assets (Note 3)	<u>1,224</u>	<u>2,057</u>
	<u>\$ 515,748</u>	<u>\$ 533,105</u>
Liabilities & Fund Balances		
Current liabilities		
Accounts payable (Note 4)	\$ 23,191	\$ 12,455
Deferred revenue (Note 5)	<u>3,113</u>	<u>4,286</u>
	<u>26,304</u>	<u>16,741</u>
Fund balances		
Endowment fund		
OAS Publications fund	219,473	199,895
Valerie Sonstenes Student Research fund	<u>27,902</u>	<u>25,295</u>
	<u>247,375</u>	<u>225,190</u>
Restricted fund		
Restricted Programs fund	16,730	101,464
OAS Awards fund	<u>3,899</u>	<u>3,569</u>
	<u>20,629</u>	<u>105,033</u>
Unrestricted fund		
OAS Future fund	<u>221,440</u>	<u>186,141</u>
	<u>489,444</u>	<u>516,364</u>
	<u>\$ 515,748</u>	<u>\$ 533,105</u>

The Ontario Archaeological Society

Statement of Operations and Changes in Fund Balances Year ended December 31

	Endowment Fund	Restricted Fund	Unrestricted Fund	Total 2021	Total 2020
Revenue					
Grants	\$ -	\$ 67,800	\$ 50,133	\$ 117,933	\$ 60,653
Investment income (Note 6)	22,955	1,704	18,911	43,570	14,522
Membership fees	-	-	29,987	29,987	27,994
Donations	1,000	300	10,740	12,040	18,968
Subscription income	4,436	-	1,280	5,716	5,240
Symposium income	-	-	5,142	5,142	2,240
Government assistance	-	-	1,516	1,516	599
Sales	-	-	365	365	153
	<u>28,391</u>	<u>69,804</u>	<u>118,074</u>	<u>216,269</u>	<u>130,369</u>
Expenses					
Salary	-	118,665	37,757	156,422	37,074
Office and general	1,040	35,537	4,445	41,022	9,621
Symposium	-	-	14,057	14,057	3,367
Rent	-	-	6,954	6,954	6,954
Insurance	-	-	6,698	6,698	6,544
Professional fees	-	-	6,468	6,468	9,840
Publication	5,166	-	-	5,166	10,599
Production costs	-	-	2,862	2,862	4,073
Bank charges and fees	-	6	2,701	2,707	1,714
Amortization	-	-	833	833	746
	<u>6,206</u>	<u>154,208</u>	<u>82,775</u>	<u>243,189</u>	<u>90,532</u>
(Deficiency) excess of revenue over expenses	22,185	(84,404)	35,299	(26,920)	39,837
Fund balances, opening	<u>225,190</u>	<u>105,033</u>	<u>186,141</u>	<u>516,364</u>	<u>476,527</u>
Fund balances, closing	<u>\$ 247,375</u>	<u>\$ 20,629</u>	<u>\$ 221,440</u>	<u>\$ 489,444</u>	<u>\$ 516,364</u>

The Ontario Archaeological Society

Statement of Cash Flows Year ended December 31

	2021	2020
Cash flows provided by operating activities		
(Deficiency) excess of revenue over expenses	\$ (26,920)	\$ 39,837
Items not affecting cash or operations		
Amortization	833	746
Increase in unrealized gain on marketable securities	<u>(22,172)</u>	<u>(7,395)</u>
	(48,259)	33,188
Net changes in working capital balances		
Accounts receivable	(13,498)	3,140
Prepaid expenses	1,095	2,018
Accounts payable	10,736	(3,296)
Deferred revenue	<u>(1,173)</u>	<u>(8,768)</u>
	<u>(51,099)</u>	<u>26,282</u>
Cash flows used in investing activities		
Purchase of capital assets	-	(1,816)
Acquisition of investments	<u>(10,515)</u>	<u>(37,127)</u>
	<u>(10,515)</u>	<u>(38,943)</u>
Net decrease in cash	(61,614)	(12,661)
Cash, beginning of year	<u>147,903</u>	<u>160,564</u>
Cash, end of year	<u>\$ 86,289</u>	<u>\$ 147,903</u>

The Ontario Archaeological Society

Notes to Financial Statements December 31, 2021

Nature of operations

The Ontario Archaeological Society (the Organization or OAS) was incorporated without share capital by letters patent on December 21, 1956 under The Ontario Corporations Act, 1953.

The objective of the Organization is to preserve, promote, investigate, record and publish an archaeological record of the Province of Ontario. The Organization aims to encourage advancement of archaeology in the fields of learning and culture, promote ethical practices, discourage illegal archaeological looting and destruction, publish archaeological findings and overall broaden interest in archaeology to all Ontarians and beyond.

Funding for the Organization is provided by annual membership fees which includes subscription fees for the Organization's journal, sale of advertising on website, annual Provincial Heritage Organization (PHO) operating grant from Ministry of Tourism, Culture and Sport, annual Summer Experience Program (SEP) grant for temporary student employment positions, and annual symposium income.

The Organization registered as a Canadian Registered Charity under Income Tax Act (Canada) and is therefore exempt from income taxes. The Organization must meet certain requirements under the Act. In the opinion of management, these requirements have been met.

1. Significant accounting policies

Basis of accounting

These financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), accordingly, these financial statements have been prepared in accordance with Canadian general accepted accounting principles.

Fund accounting

The financial statements include the following funds:

- i) The Endowment fund is comprised of the Ontario Archaeology Publication fund and the Valerie Sonstenes Student Research fund.

The Ontario Archaeology Publication fund is dedicated to provide long-term income for the publication of at least one issue per year of the Ontario Archaeology journal.

The Valerie Sonstenes Student Research fund is intended to support graduate student research that relates to and advances knowledge on Ontario's archaeological record. The interest of this fund will provide students with small grants to assist them in undertaking research for Masters, PhD or postdoctoral level projects. Funding will be directed to support costs directly related to obtaining data for research that otherwise could not be paid for.

The Ontario Archaeological Society

Notes to Financial Statements December 31, 2021

1. Significant accounting policies (*continued*)

Fund accounting (*continued*)

- ii) The Restricted fund is comprised of the Restricted Programs fund and OAS Awards fund.

The Restricted Programs fund's purpose is to deliver programs and special projects as specified by the donor, as stipulated by the funder or as determined by the Board. The Organization received funding from Ontario Trillium Foundation to adapt training workshops offered by the Organization to train Indigenous archaeological monitors in northern First Nations communities. The Charles Garrad Avocational Archaeological Collections Fund was established to support the transition of archaeological collections, including artifacts and documentation, from avocational archaeologists to long-term permanent curation facilities.

The OAS Awards fund is for the periodic presentation of an award in recognition of a significant contribution to archaeology in Ontario by a member of the Organization.

- iii) The Unrestricted Fund is comprised of the OAS Future fund.

The OAS Future fund's purpose is to assist in supporting the administrative expenses of the Organization in the future.

Revenue recognition

The Organization follows the restricted fund method of accounting for contributions.

Grants are recognized in revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Membership fees, symposium income and subscription income are recognized in revenue in the period for which the fees or income relate.

Donations are recognized in revenue when received.

Sales are recognized in revenue when goods or services have been delivered.

Investment income is accrued and recognized in revenue as earned. Investment income includes interest and dividend income, and realized and unrealized gains and losses.

The Ontario Archaeological Society

Notes to Financial Statements December 31, 2021

1. Significant accounting policies (*continued*)

Capital assets

Capital assets are recorded at acquisition cost. Amortization is provided as follows:

Office equipment	20%	Declining balance
Computer equipment	55%	Declining balance

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of income and expenditures during the reported period. Primary component of these financial statements which include estimates is: investments with respect to valuation. Actual results could differ from management's best estimates as additional information becomes available in the future.

Government assistance

The Organization received government assistance in the form of the Canada Emergency Rent Subsidy (CERS) due to COVID-19. The assistance was available to organizations that experienced a decrease in revenue over a period of time compared to the prior period. All assistance was recorded as income for the period. As of December 31, 2021, all terms and conditions for these assistance programs have been met.

Financial Instruments

The Organization initially recognizes financial instruments at fair value and subsequently measures them at each reporting date as follows:

<u>Asset/liability</u>	<u>Measurement</u>
Cash	Fair value
Investments	Fair value
Accounts receivable	Amortized cost
Accounts payable	Amortized cost

Financial assets measured at amortized cost are assessed at each reporting date for indications of impairment. If such impairment exists, the asset is written down and the resulting impairment loss is recognized in the statement of operations and changes in net assets balance for the period.

The Organization recognizes its transaction costs in net income in the period incurred.

The Ontario Archaeological Society

Notes to Financial Statements December 31, 2021

2. Investments

Investments are comprised of:

	2021	2020
Canadian fixed income	\$ 205,609	\$ 196,632
Canadian equities	100,100	87,740
US equities	<u>100,016</u>	<u>88,666</u>
Investment at fair value	<u>\$ 405,725</u>	<u>\$ 373,038</u>

3. Capital assets

	Cost	Accumulated amortization	Net 2021
Office equipment	\$ 2,430	\$ 1,799	\$ 631
Computer equipment	<u>1,816</u>	<u>1,223</u>	<u>593</u>
	<u>\$ 4,246</u>	<u>\$ 3,022</u>	<u>\$ 1,224</u>

	Cost	Accumulated amortization	Net 2020
Office equipment	\$ 2,430	\$ 1,690	\$ 740
Computer equipment	<u>1,816</u>	<u>499</u>	<u>1,317</u>
	<u>\$ 4,246</u>	<u>\$ 2,189</u>	<u>\$ 2,057</u>

4. Accounts payable

At December 31, 2021, there is \$1,722 (2020 - \$268) owing with respect to government remittances. Accrued liabilities are unsecured and not subject to any terms or covenants.

5. Deferred revenue

Deferred revenue represents amounts received in the current period related to events of a subsequent period. These revenues are received from members in advance for annual membership, or subscription to the Organization's journals.

The Ontario Archaeological Society

Notes to Financial Statements December 31, 2021

6. Investment income

Investment income is comprised of:

	2021	2020
Interest and dividends	\$ 21,399	\$ 7,127
Increase in unrealized gains	<u>22,171</u>	<u>7,395</u>
	<u>\$ 43,570</u>	<u>\$ 14,522</u>

7. Financial instruments and risk management

The Organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the Organization's risk exposure and concentrations at the balance sheet date.

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk on its accounts receivable. This risk is limited to the balance on the financial statements.

Liquidity risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization manages this risk by ensuring it has sufficient cash to meet its financial liabilities.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of change in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk.

Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates. The Organization's investments include US equities, the value of which fluctuates in part due to changes in foreign exchange rates. The US equities are denominated in currencies other than Canadian dollars and are therefore directly exposed to currency risk as the value of these investments will fluctuate due to changes in exchange rates.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization's investments in Canadian fixed income are exposed to interest rate risk.

The Ontario Archaeological Society

Notes to Financial Statements December 31, 2021

7. Financial instruments and risk management (*continued*)

Market risk (*continued*)

Other price risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Organization is exposed to other price risk due to market fluctuations on its investments in equity and fixed income securities.

The Organization manages these risks by holding the funds in balanced mutual funds. It is management's opinion that the Organization is not exposed to significant risk arising from its financial instruments.

8. Guarantees

In the normal course of business, the Organization enters into agreements that meet the definition of a guarantee. Indemnity has been provided to all directors and officers of the Organization for various items including, but not limited to, all costs to settle suits or actions due to involvement with the Organization, subject to certain restrictions.

Directors' and officers' liability insurance has been purchased to mitigate the cost of any potential future suits or actions. The term of the indemnification is not explicitly defined but is limited to the period over which the indemnification party served as a director or officer of the Organization.

There are no lawsuits or potential lawsuits or actions pending and therefore the maximum amount of any potential future payment cannot be reasonably determined.

9. Significant Event

The COVID-19 outbreak was declared a pandemic by the World Health Organization on March 11, 2020. The Organization has taken a number of measures of mitigating the effects of COVID-19, such as remote working and virtual events.

The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and the financial effect on the Organization is not known at this time.



The Ontario Archaeological Society Inc.
encouraging the ethical practice of archaeology

June 28, 2022

Weinberg & Gaspirc CPA LLP
505 Consumers Road
Suite 700
Toronto, Ontario
M2J 4V8

Dear Madam:

This representation letter is provided in connection with your audit of the financial statements of The Ontario Archaeological Society (the Organization) for the period ended December 31, 2021 for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

We confirm that to the best of our knowledge and belief, as of June 28, 2022, the following representations made to you during the audit:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the audit engagement dated January 11, 2022 for the preparation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations; in particular, the financial statements are fairly presented in accordance therewith.
- We acknowledge our responsibility for the design, implementation and maintenance of internal controls to prevent and detect fraud.
- Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
- We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.
- The Organization has satisfactory title to all assets, and there are no liens or encumbrances on the company's assets.
- We have disclosed to you, and the company has complied with, all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance.

- Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian accounting standards for not-for-profit organizations.
- All events subsequent to the date of the financial statements and for which Canadian accounting standards for not-for-profit organizations require adjustment or disclosure have been adjusted or disclosed.
- Management has completed its assessment of the ability of the Organization to continue as a going concern and in making its assessment did not identify any material uncertainties related to events or conditions that may cast significant doubt upon the Organization's ability to continue as a going concern that would require disclosure in the financial statements. In assessing whether the going concern assumption is appropriate, management took into account all available information about the future, which is at least, but not limited to, twelve months from the balance sheet date, their plans for future action and the feasibility of these plans.

Information Provided

- We have provided you with:
 - Access to all information of which we are aware that is relevant to the preparation of the financial statements such as records, documentation and other matters;
 - Additional information that you have requested from us for the purpose of the audit; and
 - Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.

All transactions have been recorded in the accounting records and are reflected in the financial statements.

- We have approved the journal entries (included in the attached adjusting journal entries schedule) prepared by you on the company's behalf. These entries will be entered in the company's accounting records as at December 31, 2021.
- We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- We have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
 - Management;
 - Employees, contractors, and members of the Board of Directors who have significant roles in internal control; or
 - Others where the fraud could have a material effect on the financial statements.

- We have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators or others.
- We have informed you of all outstanding and possible claims, whether or not they have been discussed with legal counsel.
- We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements.
- We have disclosed to you the identity of the entity's related parties and all the related-party relationships and transactions of which we are aware.

Very truly yours,

**Jill Taylor-
Hollings**

Digitally signed by Jill Taylor-Hollings
DN: cn=Jill Taylor-Hollings, o, ou,
email=jstaylor1@lakeheadu.ca, c=CA
Date: 2022.06.29 10:25:39 -05'00'

Jill Taylor-Hollings
President
The Ontario Archaeological Society

DIRECTOR'S REPORTS

Vice President - Abbey Flower

I don't know about anyone else, but I am reeling a bit as I write this annual report. It honestly feels like no time since the last one. I am very happy to be continuing to work with the OAS board, the members, and partner organizations and communities.

Over the last year I have continued to support the president and the board in meeting with the provincial ministry responsible for heritage and archaeology – now the Ministry of Citizenship and Multiculturalism (formerly under Heritage, Sport, Tourism and Culture Industries). I know I said this last year, but it is worth repeating that a comprehensive review of the Standards and Guidelines for Consultant Archaeologists is still much needed, along with critical updates. These updates are needed to reflect not only how far the industry has come, but that also support the continued growth and betterment of archaeological practice within the province. This is especially true of the requirements, guidance, and support with respect to engaging Indigenous and descendent communities in archaeology. And these cannot be successfully achieved without meaningful community consultation on what the updated standards and guidelines should include. In my role as vice-president with the OAS I will continue to look for opportunities to contribute and advocate for these changes in any way I can.

In addition to the regular duties as vice-president and secretary for the board, I have recently joined the fundraising committee. Full disclosure, fundraising is something I know very little about but am working to learn as much as I can to help support the OAS. Committee participation is also open to all OAS members. If anyone reading this is interested in joining the committee or has fundraising knowledge and/or experience they are willing to share, please do reach out!

I am very excited that this year the OAS Symposium is once again having in-person events! I very much hope everyone who can attend in person will enjoy socializing face-to-face with many friends and colleagues, old and new. At the same time, I am a bit disappointed to be missing many of those events this year, it is a particularly busy weekend for my family. But I am very happy to not be missing out entirely with the OAS offering online sessions in this year's hybrid in-person and virtual symposium. A huge thanks to the Hamilton Chapter and the Symposium Organizing Committee for taking on the challenge of this new dual format.

All in all, I continue to feel optimistic for the future and for finding new ways we can work and grow together. And hope for more opportunities to see many of you in person before too long. I remain committed to the ongoing initiatives and core mandate of the OAS as we continue to pursue opportunities for furthering education, awareness, and support of the ethical practice of archaeology across Ontario.

Director of Chapter Services - Susan Demarkar

This is my first year as an executive member of the OAS and what an introduction it has been. Although I have been an OAS member for many years I had no idea of the wide-ranging events, issues and responsibilities covered by the society and its executive. Being entirely new to the board

I blindly took on the position of Chapter Services Director and need to thank the other board members and chapter executives for their patience and assistance as I continually ask questions and make requests for forms and information.

To this point, all the meetings I have attended, and there have been many, have been virtual. None the less, it has been a pleasure to participate with such a professional and positive team. Like many other organizations, this year has challenged many of our chapters, with each chapter responding as well as their circumstances allow. Several chapters have been able to attract a wide variety of impressive speakers and seen their meeting attendance greatly increased using virtual platforms while others have struggled with the lack of in person contact for various reasons. I will endeavor to support the chapters with their specific issues in the coming year. Hopefully the return of in person chapter meetings will bring back some of the social dynamics we have missed so much.

I am glad to see that some chapters have been able to return in person events and public outreach this spring and summer such as the Ottawa chapter's half day archaeology event at Bonnechere Provincial Park. I attended the Huronia chapter Open House in June at the lovely Coldwater Museum but missed the Winery Event of the Windsor Chapter. In the coming year I hope to attend many more of these in person events and meet members from across the province.

In this last year I have attended as many of these virtual chapter meetings as possible. I have reached out by email to all the chapters, in many cases to request forms. These have been very positive experiences forming the base of a new relationships which I hope to build upon this year. I have attended the quarterly OAS executive meetings with the Ministry of Heritage, Sport, Culture and Tourism, once again the MTC, and seen the important role the society plays in heritage policy.

MY position as liaison with the chapters includes my involvement in the 2022 Hamilton symposium planning committee with biweekly meetings for the last several months. The committee has worked diligently throughout the last year to present an exciting joint in person/virtual event. Hopefully the next year will see the resilience stressed in this conference bring renewed energy to all our chapters. I encourage any chapter members to feel free to contact me at any time at chapters@ontarioarchaeology.org.

Director of Education - Jake Cousineau

It has been a productive year for the education portfolio. Although the Ontario Trillium Fund grant has come to an end, we have continued the Indigenous training program thanks to the help of our volunteers. This year we've also partnered with the Canadian Archaeological Association and were able to offer new workshops relating to geophysical techniques.

For these training sessions, we offered a hybrid model where some of the workshops were held virtually, and others were in person. This was a great opportunity to train more communities at once. The first of these training occurred in April for Chippewa of the Thames First Nation (COTTFN) and Oneida Nation of the Thames. During these sessions 12 trainees received their Liaison Certificates. The second training occurred at Nipissing First Nation, but we were joined virtually by six other First Nations (COTTFN, Michipicoten FN, Garden River FN, Brunswick

House FN, Chapleau FN and Mississauga FN). From this session we trained an additional 16 liaisons, for a total of 28 liaisons from seven different communities trained this year.

I am grateful for the opportunity that the Ontario Archaeological Society has allowed me and I am excited to continue working with our volunteers to train more individuals next year.

Director of Heritage Advocacy - Jeff Seibert

It was a pleasure to continue in the role of Director of Heritage Advocacy for the OAS, and the last year has been an interesting and challenging one to work with this portfolio, as was the year before.

As with other years, a portion of the work that this portfolio entails is monitoring the Environmental Registry of Ontario (ERO) for postings that impact archaeological resources. The ERO is a platform that the Government of Ontario uses to report on actions that they are taking that might impact various environmental factor areas, including archaeology. Monitoring the notifications posted to the ERO allows individuals and public bodies (including the OAS) to ensure that the Province is doing its due diligence with regards to fulfilling its obligations to mitigating impacts or potential impacts to cultural resources. Notifications have included the development of park and forestry management plans, the closing of cemeteries and the development of strategies for controlling invasive species.

In addition, a significant part of this portfolio involves responding to concerns brought forward to the OAS regarding potential impacts to archaeological and other cultural heritage resources. These concerns regard undertakings conducted by a number of public and private proponents, and it is the role of the OAS to advocate for mitigating impacts to archaeological and other cultural heritage resources wherever possible. In the past year this has involved engaging with municipal governments to ensure that they are doing their due diligence with regards to ensuring that developers have fulfilled their legislated obligations under the planning act and OHA to ensure that archaeological sites are not destroyed without proper assessment and documentation.

In addition, I worked with Rich Evans, one of the vice presidents of MaxSold, an online auction company, to have a collection of precontact artifacts from SW Ontario withdrawn from their website and have the auctioning of the items cancelled. This was done in response to a complaint from a member of the OAS re the online auction. Mr. Evans recognized the ethical implications of the sale of these materials and worked to ensure that they were not sold on the site.

I have also continued to serve on the ethics committee under the leadership of Greg Braun. This committee represents an interesting and exciting opportunity to discuss some of the key ethical issues facing Ontario archaeologists.

Director of Member Services - Josh Dent

Once again, the year began with the advertisement and awarding of the Valerie Sonstenes Student Research Fund. This year's recipient was Selby Westbrook for her project *Ceramic Ecology and the Nursery Site (AhGx-8): An Experimental Archaeology Approach to Woodland Ceramic*. Last

year, I touched on some thinking about how to support post-doctoral fellows given they are not eligible for the Sonstenes fund (since they have completed a PhD). This thinking has taken a bit of backseat this year due to other projects, such as the new website, but I hope to be able to revisit the question in the future. As mentioned last year, I welcome any suggestions members have on the subject.

In addition to attending board meetings, the other primary function of this portfolio is administering the annual OAS awards process. This year's symposium celebrated the following awards: the Indigenous Advocacy Award (Sarah Hazell); the Helen Devereux Award for excellence in Archaeological Mentorship (Jacquie Fisher and Andrew Clish); and the Charles and Ella Garrad Award for Outstanding Service (Amanda Black). Despite overhauling the awards application this year to make it less formidable and adding a digital submission option, we actually received fewer nominations than in previous years. The board is excluded from nominating folks so we rely on the membership to put forward candidates. Please start thinking about next year!

Look for an announcement in January 2023 about the start of the next Valerie Sonstenes Student Research Fund application cycle. The fund is intended to support student research that relates to and advances knowledge of Ontario's archaeological record. It provides students with small grants (\$1000 or less) to assist them in undertaking new research for Honour's, Master's, or PhD projects.

Director of Outreach - Craig Ramsoomair

This year has been both a busy and a quieter year for Public Outreach committee as work primarily focused on laying the ground work for more substantial initiatives such as the recently announced pilot of the 2022 OAS Symposium Mentorship Program. I am particularly excited about this endeavour as it holds the potential to really leverage the expertise for our many amazing and experienced members in a way to encourage and support both emerging academics and professionals, offering substantial value in an OAS membership.

Much of our work within the Social Media aspect of the OAS has largely been focused on supporting other OAS initiatives like the Chapter Meetings, the Valerie Sonstenes Fund, OAS Award campaigns, Job-posting Round-ups, as well as an extensive social media campaign to support the 2022 Symposium in Hamilton, our first in-person symposium in three years. We also had the Tips and Tricks campaign over the summer (temporarily on-pause for the Symposium campaign) and an expanded Archaeology Month infographic campaign to raise awareness of Archaeology and CRM in Ontario. Our Facebook group now sits at more than 2800 members. Our younger Facebook Page has over 1,000 followers and 800 likes. Instagram has over 950 followers and our twitter has 1,126 followers. Through Social Media we have a substantial voice beyond just OAS members and we hope to grow this in the New Year.

Our LinkedIn profile has also been revived and leveraged as part of the support for the Symposium. We are working on several videos on the back-end to revive our Youtube channel, specifically targeting the tendency of looters to use it as a media to share their activities between each other, with a focus on encouraging them to reach out to the OAS. Going into my second year of my second term, I am hoping to work towards fleshing out the new website with relevant information,

provide support to our *Arch Notes* volumes, and work on expanding our presence on Youtube, among our already established responsibilities.

CHAPTER REPORTS

OAS Chapters - Grand River, Hamilton, Huronia, London, Ottawa, Peterborough, Thunder Bay, Toronto, and Windsor

Grand River Chapter

Against a backdrop of pandemic-related public health measures, the Grand River Chapter continued meeting online through Zoom in 2021. Despite this, we were able to hear from a variety of speakers at our monthly meetings including Alicia Hawkins and Heather Walder, Dillon Carr, Talena Atfield, Dena Doroszenko, Bill Fox, Amelia Pilon, Cody Groat, and Ron Williamson. While the Chapter has since introduced in-person meetings, advertisement of our virtual meetings across various social media platforms sparked interest far and wide from heritage professionals, Indigenous communities, and the broader public. Indeed, Dr. Williamson's talk set a Chapter record for attendance with some 86 meeting participants.

Christopher Watts

Hamilton Chapter

The Chapter has not held in person or virtual meetings this past year. We are planning to start in person meetings again for January 2023. The Chapter President (Emily), Vice President (myself), Events co-ordinator (Martha), plus numerous chapter members, have been heavily involved with the organization of this year's symposium. I recently (October) gave a talk to the Dunnville Historic Society concerning "what does an archaeologist do in Ontario" -- this was an outreach talk to the community on behalf of CRM archaeologists and the OAS.

Jacquie Fisher

Hamilton Chapter Vice President

London Chapter

With the plague still plaguing our activities, the report will likely be a little shorter than normal. However, we did manage to get together for the regular picnic at the Longwood Roads Conservation Area in July. This was well attended by chapter members and is held in conjunction with the CA's Archaeology Day. Chris Ellis was kept busy with the public bringing in artifacts they had found on their properties. The food was good, and the camaraderie was better. It was good to get back together for the first time in over two years.

Throughout the various lockdowns we did manage to keep our monthly meetings on track using Zoom. This actually turned out well as we were able to include many people who would not ordinarily travel to London for our meetings and we were also able to go much further afield to obtain speakers. For an example, our speakers included individuals from Maryland, Wyoming, Trent University, Auckland NZ (see photo below), North Dakota, and Ohio. And we should not forget Brantford. One of the funnier episodes was when Jonathan Lothrop from Rochester was speaking. The session went fine until about 9pm when our speaker went offline. It happens that the New York State Museum turns off its WIFI at 9pm. We presume at the same time they roll up the sidewalks. Fortunately, the questions were pretty much over by then.

In September we had our first in person meeting since March of 2020. Going forward our intention is to go to a hybrid Zoom format. This means we will conduct our meetings as per normal in the Museum of Ontario Archaeology but we will also make them accessible from Zoom for remote participants. This also opens up the possibility of bringing in a remote speaker via Zoom which not only makes it safer during winter snowstorms but again gives us the opportunity to go further afield in finding speakers. If anyone else is considering this format we would be happy to share what we have learned. Contact jkeron@uwo.ca



Dr. Peter Sheppard from Auckland, New Zealand via Zoom.

Jim Keron
London Chapter Treasurer

Ottawa Chapter

Update from the President

I've been involved with the Ottawa Chapter of the Ontario Archaeology Society for over a decade, and in that time, I have seen not only how the OAS and the Chapter has changed and developed but I have also gained a clear sense of where it might be heading in the future. I suppose that is what we do as archaeologists and advocates: we study the past to get insights that will help us navigate into the future. I would like to highlight that there has been much more collaboration between the OAS chapters and OAS inc. this year, and I hope we can build on this for the future.

I also hope that the last 12 months have been as rewarding for you as they have been for me as plans and ideas have taken shape. Before reviewing some of our accomplishments this year, I would like to thank the executive members of 2022 that have worked so hard with me to achieve the Chapter's objectives:

Stacey Girling-Christie (Vice-President), Bill MacLennan (Treasurer), Stephanie Carles (Secretary) and the Directors-at-Large: Liam Greer, Pierre Desrosier, Philippe Trottier and who have all continued to guide and support me through this last year of the pandemic as President of the Ottawa Chapter. I would also like to thank Marian Clark (former editor of *The Ottawa Archaeologist*), Yvon Riendeau (Webmaster) and Jean-Luc Pilon and Chris Kerns for being co-chairs on the Nominating Committee. I appreciate and wholeheartedly thank all those mentioned for their on-going, dedicated, and dependable service.

Ottawa Chapter Accomplishments 2021-2022

The Fall 2021 OAS Symposium was very successful. We saw well attended workshops, virtual tours, presentations and roundtables, captivating discussion, and a heightened appreciation for the past of the Ottawa-Gatineau area.

Congratulations to all members of the steering committee for your dedication to a common goal. In 2021, there were well over 310 registrants for the symposium virtual world, and I very much hope that future conferences will be built upon what we experienced in October. Finally, the Ottawa Chapter is intending to publish a proceedings volume.

Other Business During 2022

Throughout 2022, the OAS Ottawa Chapter was extremely active with many organizations such as the Canadian Museum of History, the City of Ottawa, Ottawa University, Carleton University and Parks Canada. Monthly meetings with lectures and large numbers of participants occur as usual, but all of them were virtually by Zoom. Check our website for updates on our next presentations: <http://www.ottawaoas.ca/chapnews.htm>

The Ottawa Chapter Executive submitted their financial report, MOU and newsletters to the OAS Inc. In March 2022 the MOU with OAS Inc. was signed as usual in time and sent to OAS Inc. In the coming years, OAS Ottawa Chapter with its renewed executive will continue to work and collaborate with the OAS Inc., heritage institutions in Ottawa and museums.

André Miller

Ottawa Chapter President

ottawaoas@gmail.com

Peterborough Chapter

At our Annual General Meeting in March, 2022, Sheryl Smith concluded her term as chapter president and handed the torch back to her predecessor, Tom Mohr. We'd like to thank her for her five years of friendship, initiative, wisdom, and dedication. She has generously agreed to stick around to maintain our friends and membership email databases, ensuring that our communications get out in a timely manner.

It has been another year in which the POAS found its activities shaped by the pandemic. While we have missed the camaraderie of face-to-face public gatherings at Trent University, our general meetings have continued, a little more sporadically, through the use of the OAS's Zoom account. And once again, the technology has enabled us to engage speakers from a wide network of friends and colleagues, unencumbered by the restraints of geography.

Our topics for the 2021-2022 season follow:

- November – William Fox - “Indigenous History: Reading Between and Beyond the Lines”.
- Our March public meeting combined our AGM with our regular Winter Story-Telling event, in which the public is invited to present a five-minute narrative with a couple of photos. These speakers offered up a tale:
 1. Rudy Fecteau told a story about his role in an exciting discovery of Wooden Beads, Wild Plum Beads and Nut Shell Beads mixed in a collection of seed fragments.
 2. Dave Mowat, chief of Alderville First Nation, recounted his work on Sugar Island, part of the National Historical site at Serpent Mounds.
 3. Bill Fox told a story from the Western Canadian Arctic, near the Beaufort Sea, where he was working for Parks Canada.
 4. Tom Mohr told a story about his experience with archaeology at the Olde Gaol Museum in Lindsay.
 5. Sheryl Smith talked about “The Artifact I Did Not Find.” – A tale of the one that got away.
- April – Dr. Rob MacDonald – “AMPing Up Archaeology: Conserving Heritage Through Archaeological Management Plans.”
- June – “Introducing OAS President Dr. Jill Taylor-Hollings.”
- September – Emily Anson – “Archaeologies of Resilience and the 2022 OAS Symposium”
- October – Dr. Peter Ramsden – “How a Distillery, a Railway, and a Horse Helped to Shape Ontario Archaeology: The Legacy of Col. George E. Laidlaw (1860-1927).”

We very much appreciate both those who come out and talk to us, and those who join in as audience members.

The Peterborough Chapter has also endeavoured to maintain an on-line presence using Facebook. Our page features an assortment of chapter info, and general postings which might include job openings, comics, announcements and other items of interest to the archaeological community. We are using it to link to other heritage organisations, spreading the news about the OAS.

Chapter secretary Dirk Verhulst produced three editions of our newsletter, *Strata*, during the last year and we appreciate all the work he does in turning out a consistently engaging publication.

As chapter President, I'd like to thank and acknowledge the rest of the chapter's Board of Directors –

- Bill Fox – Vice President
- Dirk Verhulst – Secretary
- Deb Mohr – Treasurer
- Julie Kapyrka – Indigenous Liaison
- Bob Pearce – Director

- Sheryl Smith - Director
- Morgan Tamplin – Director

...and thanks to Susan Dermakar who had served as a director until she joined OAS Board as Director of Chapter Services.

During the course of the last year, we have seen some loosening of COVID restrictions which enabled us to visit a couple of other community groups with our “travelling archaeological roadshow”, comprised of a talk, slideshow and some sample artifacts. Presentations were made to the Pickering Township Historical Society and the Kawartha Lakes Library, with more booked. Without knowing what path the pandemic may take, it is difficult to plan anything but more of the same for the year coming, but we do hope to polish up our website and make additional copies of *Strata* available to the public.

Finally, the chapter would like to acknowledge the passing of its friend, Elder Doug Williams, or Gitigaa Migizi, of Curve Lake First Nation. He shall be missed.

Tom Mohr
Peterborough Chapter President

Thunder Bay Chapter

Due to the hinderance of COVID-19, the Thunder Bay Chapter has had few presentations over the last year. Luckily due to the interconnectivity of the Internet, we managed, like other chapters, to have a few meetings to keep things going. On January 28th, 2022, one of our former graduate students (and new OAS board member), Jake Cousineau presented some of his Master’s thesis work (see abstract below).

For the second year in a row, the Thunder Bay Chapter virtually hosted the longstanding annual Lake Superior Basin Workshop on March 19th, 2022. It was a well-attended workshop with many people engaging and discussing things, even in break out rooms depending on the topic each group wished to discuss. Furthermore, we had two presenters, one of our former graduate students, Hudson Kunicky, which presented on his Master’s thesis work (see abstract below). The other presenter for the workshop was Ryan Peterson, a doctoral candidate at the Department of Anthropology at Indiana University, Bloomington. He discussed some of his copper research in a presentation (see abstract below).

We started working with the Lakehead University Anthropology Association (student group) again, with its new undergraduate student directors for this Fall Term. So, we will be offering pottery, flintknapping, and other workshops with the students, so as to have some experiential learning/making opportunities for them.

The OAS was able to hire two Summer Experience Program students from Lakehead University this summer, thanks to the Ministry of Heritage, Sport, Tourism, and Culture Industries. Lauryn Eady-Sitar (Collections Management Assistant) was rehired from last summer and Amanda

Henderson (Digital Assistant) was newly hired to work with Jill, Josh, Jake and me supervising. These two students are going on to complete Honours degrees this school year.

Abstracts

Jake Cousineau

Title: Bones, Seeds, and Sieves at the Macgillivray Site: How recovery method impacts our understanding of Woodland Period diet in Northwestern Ontario

Abstract: "Recovery is crucial to the archaeological process. The more evidence an archaeologist has the more they can say about the past. Sieves are widely used within archaeology for that reason, but are we using the right size? Through the identification of animal bones and plant seeds from the Macgillivray site (DbJm-3), we will examine how recovery methods can affect our interpretation of the past. Soil samples excavated from the site were floated and fine-sieved to aid in the reconstruction of Woodland period diet in Northwestern Ontario. Each sample was passed through a nested sieve (4 mm, 2 mm, 1 mm, and 500 um) to better understand the impact they had. Are fine-sieving and flotation in Northwestern Ontario worth the effort?"

Hudson Kunicky

Title: Slate Falls Through Memory and Material

Abstract: An overview of archaeological works conducted in a small community in Northwestern Ontario called Slate Falls is presented. The study focus was historic materials and drew from oral tradition to make informed interpretations about the material culture. This study sought to flush out verbal histories and how they can highlight and contrast archaeological findings, but along the way it uncovered many other curiosities. Come take a dip into the recent past in Ontario's far North!

Ryan Peterson

Title: Experimental Archaeometallurgy: An Analysis of Copper Waste Production in The Native Copper Industry

Abstract: Experimental Archaeometallurgy has allowed for the reconstruction of past metal production processes that utilize local and regional materials and tools that were available to people who operated them. The recreation of these past production processes allows for the creation of comparative collections that can be used to help interpret the archaeological record. This project examines the by-product created in the production of native copper items in North America's Native Copper Industry, where native copper has been utilized for the past 9,500 years. Native copper is ninety-nine percent pure elemental copper that was worked through a process called cold hammering and annealing that allowed for the manipulation of metallurgical material without the aid of melting or smelting. Cold hammering instead works the copper at or near room temperature with periodic annealing to recrystallize the metallurgical structure. The goal of this project is to create a preliminary classification of copper waste produced during the production process to help better understand evidence of copper production found on archaeological sites

Clarence Surette

Thunder Bay Chapter President

Toronto Chapter

The Toronto Chapter has just recently begun in-person meetings after a more than two year hiatus.

On October 19, members met at the University of Toronto Archaeology Department for a dinner meeting to discuss the future of the chapter. It was generally agreed that the chapter needs an influx of new board members. Only three remain, myself (president), Mima Kapches (past-president) and Neil Grey (secretary). The positions of vice-president (convenor) and treasurer are empty and I will not be running for president in the new year. An election is planned for January. Anyone wishing to run for a board position or knows someone who might be willing, can contact me at castimmell@gmail.com.

On November 19th, the chapter will hear from Dr. Carl Benn, noted historian and author of a number of books on early Toronto and southern Ontario history. His topic will be “Rebuilding London Churches After the Fire and After the Blitz”. The lecture will examine how people responded to those terrible disasters during two very different time periods, and explore the significance of their choices in the realm of heritage preservation.

Carole Stimmell
Toronto Chapter President

Windsor Chapter

Since the last Annual Business Meeting the Windsor Chapter of the OAS held two chapter meetings and a chapter picnic. The Windsor Chapter’s last meeting of 2021 was December 1st, Chiara Williamson, the Executive Director of the OAS presented her M.A. thesis research about the Puce Site. We were unable to host a meeting in February due to our presenter having to cancel. In April, Ruth MacDougall with Fisher Archaeological Consultants presented "Where did the Ironstone Go? A Surprising Discovery at AbHs-51 near Amherstburg Ontario". This September we had our first in-person get together in a couple of years. Our Chapter Secretary Barbara Johnson organized a wine tasting at the Dancing Swallows Winery in Amherstburg. Our afternoon included not only a wine tasting but a Ground Penetrating Radar Survey demonstration by Dr. Maria Cioppa of University of Windsor’s geophysical program.

We have quite the balance in our account, just over \$5,000. Our next chapter meeting was supposed to be in October but has been moved to November and we will be participating in a museum tour of the Chimzuck Museum.

The Chapter Executives have not had an in person meeting since early 2020 but keep in contact via emails.

Amanda Black
Windsor Chapter President